

EQUIPMENT NEEDS ASSESSMENT APPLICATION

Name of Person Submitting Request:	Melinda Fogle Oliver
Program or Service Area:	Theatre Arts
Division:	Arts and Humanities
Date of Last Program Efficacy:	
What rating was given?	
Equipment Requested	Sewing Machines
Amount Requested:	\$400 (\$200 per machine)
Strategic Initiatives Addressed:	

1. Provide a rationale for your request.

The Theatre Department produces two full length productions per year. The Music Department also produces an Opera each semester. Although each production requires costumes, the department currently does not own any sewing machines. Students are tasked with building costumes at home. This is not efficient, nor does it optimize the learning opportunity. Having department sewing machines would allow students to work on costumes during class hours under the supervision and guidance of the course instructor and the costume designer. Students would also be able to fit costumes to the performers and make adjustments on site, thereby shortening the build time for each costume.

2. Indicate how the content of the latest Program Efficacy Report and/or most current EIS data support this request. How is the request tied to program planning? (*Reference the page number(s) where the information can be found on Program Efficacy.*)

--

3. Indicate if there is additional information you wish the committee to consider (*for example: regulatory information, compliance, updated efficiency and/or student success data or planning etc.*).

Costume construction provides students with valuable job and life skills.

4. Evaluation of initial cost, as well as related costs (including any ongoing maintenance or updates) and identification of any alternative or ongoing funding sources. (for example Department Budget, VTEA or Perkins)

The initial cost will be approximately \$200 per machine. Costs for sewing supplies such as needles, bobbins, and thread will be ongoing. These costs can be covered by the production supply budget.

5. What are the consequences of not funding this equipment?

Relying on students to provide sewing machines and supplies creates financial hardship for the students. The lack of proper equipment also decreases the learning opportunity as students must complete the work independently at home.

Needs Assessment Applications due to Committee by midnight on 9/28/12. Late requests not accepted.